

# MSBOA DISTRICT VI Expense Sheet

Date \_\_\_\_\_

Activity/Event \_\_\_\_\_

Company/Individual \_\_\_\_\_

DESCRIPTION	QUANTITY	UNIT PRICE	COST
Mileage		X \$0.50/mile	
Lodging			
Meals		\$15.00	
Stipend ( <i>Adjudicator stipend is \$200</i> )			
Supplies (attach receipts/invoices)			
Other (attach receipts/invoices)			
<b>TOTAL</b>			<b>\$</b>

Make checks payable to: \_\_\_\_\_

Mail to (if applicable): \_\_\_\_\_

ALL EXPENSE SHEETS MUST BE APPROVED AND IN ACCORDANCE WITH OFFICIAL MSBOA AGREEMENTS!

\_\_\_\_\_

*Office Use Only*

Approved by (treasurer/officer/designee) \_\_\_\_\_

Check # \_\_\_\_\_ Date \_\_\_\_\_